

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

**May 8, 2013
9:00 a.m.**

**The Grant Sawyer State Office Building
555 East Washington Ave., Room 4500
Las Vegas, Nevada 89101
and
Video Conferencing
Office of the Attorney General
Mock Courtroom
100 North Carson Street
Carson City Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 9:05 a.m.
- II. Executive Secretary, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair	Mary Ellen Wilkinson, Vice Chair
Douglas Sinclair, Secretary/Treasurer	Lindsay Hansen, M.D.
Terry Clodt	Linda Geling
June Gruner, ADSD	

Staff:

Sophia G. Long, Esq. DAG	Sandy Lampert, Executive Secretary
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Guests:

Julie Bell, HCQC	Marina Vaughn, RFA
Robbie Williams, NFA	Lynn Hornick, RFA
Rosemary Womack, The ABBA Group	Jill Berntson, ADSD

III. **PUBLIC COMMENTS**

Robbie Williams, NFA, addressed the Board about the AIT Program, and the fact that the profession is suffering due to the lack of AIT opportunities, and that preceptors are not given the tools in order to provide appropriate training. Ms. Williams stated that she believed that the AIT program should be centralized, controlled and there should be accountability. She also stated that the profession should be marketed to the new professionals at UNLV and UNR. The program should also focus on Ethics and Leadership. In order to accomplish these goals, Ms. Williams stated that this should be done in collaboration with UNLV and UNR in order to reach those currently enrolled in a Health Care Administration Masters program.

IV. **APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION**

- a. Travis Gerber – Bonaventure of Sparks – Case No. B-36044
- b. Joline Huren – Silver Ridge Health Care – Case No. B-36056
- c. Patricia Lite – Golden Valley Group Care – Case No. B-36057

Chair, Margaret McConnell, asked for a motion. Douglas Sinclair motioned to approve the disciplinary actions. Mary Ellen Wilkinson seconded. Motion carried. Terry Clodt abstained.

V. SECRETARY/TREASURER'S REPORTS:

a. Secretary/Treasurer, Douglas Sinclair, directed the Board to a copy of the minutes from the meeting of February 7, 2013. Chair, Margaret McConnell called for a motion. Linda Gelinger moved to approve. Lindsay Hansen, M.D. seconded. Motion carried.

b. Secretary/Treasurer, Douglas Sinclair reviewed the financial statements as of April 30, 2013. Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve. Linda Gelinger seconded. Motion carried.

VI. ADMINISTRATIVE REPORT

Executive Secretary, Sandy Lampert, reported that the Board will be sponsoring an Industry Fair to be held on September 27, 2013, at Brady Industries. ADSD and HCQC will be participating.

VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

a. Nursing Facility Administrator Licenses Issued

- (1) Stilwell, Jane
- (2) Bowles, Lara
- (3) Swanke, Anne
- (4) Mason, Julia
- (5) Alexander, Stacey
- (6) Taylor, Rosema
- (7) Grossa, Abby
- (8) Tanner, Maurice
- (9) Teater, Leland
- (10) Chasson, Lawrence
- (11) Bargar, Tieg

Chair, Margaret McConnell, called for a motion. Douglas Sinclair moved to approve the Nursing Facility Administrator Licenses. Mary Ellen Wilkinson. Motion carried.

b. Residential Facility Administrator Licenses Issued

- (1) Tinio, Jose
- (2) Beltejar, Ernesto
- (3) Cocea, Simona
- (4) Ingensiep, Dietmar
- (5) Ortega, Paul
- (6) Johnson, Kristi
- (7) Nichols, Katie
- (8) Long, Royce
- (9) Schneck, David
- (10) O'Shea, Lawrence
- (11) Dolores, John
- (12) Hirciag, Carmen
- (13) Phillips, Susan
- (14) Ramirez, Rosario

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Residential Facility Administrator Licenses. Lindsay Hansen, M.D. seconded. Motion carried.

- c. Inactive Requests
 - (1) Rutter, Matthew, NFA
 - (2) Rafael, Evelyn, RFA

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the Inactive License Requests. Douglas Sinclair seconded. Motion carried.

d. Review of Probationary requirements**(board my go into closed session) “for possible action”

- (1) Howard Hughes – Mr. Hughes was not in attendance. Executive Secretary, Sandy Lampert, reported that Mr. Hughes is in compliance with the terms of his probation.
- (2) Marina Vaughn – Ms. Vaughn reported that she is currently the administrator of 1 facility. The facility currently holds a grade of A, and that she is currently in full compliance with the terms of her probation.

VIII. UNFINISHED BUSINESS:

a. RCAL AIT Program Report – Rosemary Womack reported that since July 1, 2012, 73 candidates have completed the AIT program, 52 candidates have been licensed, 6 candidates have either left the state or decided not to exam, 3 candidates have failed the exam and 12 are scheduled to take the exam within the next month. The new 100 hour training is ready and the first class is June 10th.

b. NFA lack of AIT Opportunities – Mary Ellen Wilkinson will contact Larry Weiss of UNR to see if it is possible to coordinate an AIT Program for NFA Candidates, and Terry Clodt will look into the possibility of obtaining government grants.

c. Review Applications and select candidates for Board sponsorship to the National Conference “for possible action”. Linda Gelingner nominated Mark McBride. Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the selection of Mark McBride. Lindsay Hansen, M.D., seconded. Motion carried.

IX. NEW BUSINESS:

X. DEPUTY ATTORNEY GENERAL’S REPORT – Sophia Long, Deputy Attorney General, discussed proposed changes to the Open Meeting Law including:

- (1) Boards can amend their regulations for provide for Proxy votes
- (2) The Attorney General will prosecute violations of the Open Meeting Law, however, Boards will be able to self report and correct the violation within 30 days of the violation.
- (3) Electronic means of communication is appropriate for meetings.
- (4) All supporting documents provided to Board Members for a meeting must be posted on the website along with the agenda.

XI. BOARD MEMBER COMMENTS

XII. PUBLIC COMMENTS

XIII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING – The next meeting will be held on Thursday, August 1, 2013 at 11:00 a.m.

XIV. ADJOURNMENT – Chair, Margaret McConnell, called for a motion. Douglas Sinclair moved to adjourn. Lindsay Hansen, M.D. seconded. Motion carried.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Secretary

Attested:

Douglas Sinclair

Douglas Sinclair
Secretary/Treasurer